Customs Website - Site map

**Home Page**

1. Header (Header graphic)

* Title of the website: Sri Lanka Customs (Trilingual)
* Department Logo
* Government Logo

Quick links

* 1. Home
  2. Customs Museum – link to Sri Lanka Customs Museum page
  3. ASYCUDA World – link to the ASYCUDA World system and access point
  4. Mail – link to the Mail server

1. Footer (Footer graphic)
   1. Contact information – Postal address, telephone, fax and email
   2. Report Frauds – CIU information receiving desk number/online form
   3. Customs Help desk – Customs information centre number/online form
   4. Archives – Collection of previous documents and news
2. Body (Consists of 3 blocks)

Block I - Information for the stakeholders

* 1. Individuals/Personal - Important information to Travellers, Online buyers, and Gift receivers
  2. Business - Important information to the importers, exporters, freight forwarders and shipping lines
  3. About SL Customs - Information about Sri Lanka Customs and its functions

Block II - News line

* 1. Highlights - Slideshow of important events and detections made by Sri Lanka Customs
  2. Notices - Scrolling links on important notices and announcements by Sri Lanka Customs

Block III - Quick access links (should be sorted according to the priority order)

* 1. Single Window
  2. Duty changes
  3. Statistics
  4. Tender sales/Public Auctions
  5. Do it yourself - Tariff calculator and Vehicle verification
  6. CusDec guidelines
  7. BCNP
  8. IPRU
  9. Carnet/FRIC
  10. Customs Law
  11. Prohibitions and Restrictions

**Details of Quick Header Links**

1.1. Home – Page redirect to the Home page (www.customs.gov.lk)

1.2. Customs Museum – Existing Sri Lanka Customs Museum page (www.customs.gov.lk/museum)

1.3. ASYCUDA World (all relevant information in one place)

In separate Blocks - Notices on ASYCUDA World

* SSL VPN Special Notice
* VPN Important Notice
* Computer Spec for DTI Users

- ASYCUDA World Access Point

* SSL VPN Connection Link

- Software downloads for ASYCUDA Access

* Download Java Run Time Env 32 bit for AW
* Download Java Run Time Env 64 bit for AW
* Check Point SSL Extender Patch for Windows 7

- FAQ on ASYCUDA Access

* How to Create the SSL VPN Connection?
* How to Proceed through SSL Network Extender?
* How to fix for Internet Explorer 11?
* How to disable Java Update?
* How to clean the Cache in ASYCUDA World?

1.3.1. Declarant Registration in ASYCUDA World (Collapse)

1.3.1.1. How to obtain access to ASYCUDA World?

1. VPN Application
2. DTI Application

1.3.1.2. Instructions for CusDec Key-in (Collapse)

1. ASYCUDA World CusDec Key-in Guidelines
2. Exports CusDec Key-in ASYCUDA World
3. XML Message Description in ASYCUDA World

1.3.2. TIN/VAT Registration (Collapse)

1.3.2.1. Importer and Exporter Registration Application

1.3.2.2. Permit Holder Application

1.3.2.3. Importer and Exporter Registration Instructions

1.3.2.4. Documents Required for Address Change

1.3.2.5. Frequently Asked Questions

1.3.3. E-Manifest Registration (Collapse)

1.3.3.1. Downloads

1. Freight Forwarder Registration Application 1
2. Freight Forwarder Registration Application 2
3. E Manifest Application Forms (M1, M2, M3)
4. VPN Application Forms (M4, M5)
5. Manifest Creation Examples ZIP File

1.3.3.2. Resources

1. Instructions for E-Manifest Registration
2. Training for Submitting E-Manifests

1.3.4. E-CDN Registration (Collapse)

1.3.4.1. Downloads

1. E-CDN DTI Application
2. E-CDN User Application
3. VPN Application

1.3.4.2. Resources

1. How to Submit the E-CDN

1.3.5. Exporters Proxy (Collapse)

1.3.5.1. Exporters Proxy

1.3.5.2. Acceptance of Proxy

1.3.5.3. Guide to Submit Exporters Proxy

* + - 1. Blend Sheets for Tea Exporters

1. Blend Sheet Table 1 in ASYCUDA World
2. Blend Sheet Table 2 in ASYCUDA World
3. Blend Sheet Table 3 in ASYCUDA World
4. Blend Sheet for Tea Board

1.3.6. Importers Proxy (Collapse)

1.3.6.1. Importers Proxy

1.3.6.2. Acceptance of Proxy

1.3.6.3. Guide to Submit Importers proxy

1.3.7. Empty Container Removal Registration (Collapse)

1.3.7.1. Application Form for Empty Container CusDec Submission

* + - 1. Empty Container Removal in ASYCUDA World

1.3.8. Registration for SMS Notifications

1.3.8.1. Application for Goods Clearance SMS Service

1.4. Customs Mail Server – Link to the existing email server

**Block I**

3.1. Individuals/Personal - Important information to Travellers, Online buyers, and Gift receivers

3.1.1. Travellers

3.1.1.1. Passengers arriving to Sri Lanka (Regulations inward)

Separate block - Inward Passenger Baggage Declaration form

Legal obligations for passengers arriving to Sri Lanka

* + 1. What types of passengers are there?
    2. What is passenger baggage?
    3. What are the types of passenger baggage? (Exemptions)
    4. How much is my duty free allowance? (Table)
    5. What should I declare to Customs? (FC/Gold/FRIC/CARNET/Gem…)
    6. How do I clear my UPB?
    7. Do I have to pay duty?
    8. What are the restricted/prohibited articles?
    9. What happens if I breach the law? (Warning/Penalties)
    10. Whom should I contact in case any doubt?

3.1.1.2. Passengers leaving Sri Lanka (Regulations outward)

Separate block - Outward Passenger Baggage Declaration form

Legal obligations for passengers leaving Sri Lanka

* + 1. What types of passengers are there?
    2. What is passenger baggage?
    3. What are the types of passenger baggage? (Exemptions)
    4. What should I declare to Customs? (FC/Gold/FRIC/CARNET/Gem…)
    5. What if my UPB did not arrive in Sri Lanka before I leave? (Power of Attorney)
    6. What are the restricted/prohibited articles?
    7. What happens if I breach the law? (Warning/Penalties)
    8. Whom should I contact in case any doubt?

3.1.1.3. Passengers in Transit

3.1.2. Online buyers (Importing goods through Parcel post/Courier)

* + 1. What can I buy online?
    2. How should I pay?
    3. Do I have to pay duty?
    4. What are the restricted/prohibited articles?
    5. What would happen if I breach the law?
    6. Warning to the online buyers……!
    7. Whom should I contact in case any doubt?

3.1.3. Gift parcels

* + 1. What is considered as a gift?
    2. How can I send a gift to Sri Lanka?
    3. How can I clear the gift parcels?
    4. Is it duty free?
    5. What are the restricted/prohibited articles?
    6. Whom should I contact in case any doubt?

3.1.4. Crew members

Information relevant to airline crew members and crew declaration forms (Download)

3.2. Business - Important information to the importers, exporters, freight forwarders and shipping line agents

3.2.1. Exporting goods

In a separate block - Customs notices to Exporters

Export Tariff

Links to Portals

* + 1. How do I get registered with Customs? (Forms, Instructions)
    2. How to obtain access to ASYCUDA World? (Forms, Guidelines etc.)
    3. How should I declare the Export consignment to Customs?
    4. When should I submit the Export entry?
    5. Do I need to pay any Export duty? (Export Tariff)
    6. What are the Customs charges?
    7. How do I pay? (Payment instructions, E-Payment facility)
    8. Examination of Export cargo
    9. What are my legal obligations as an Exporter?
    10. What are the restricted/prohibited articles? (License requirements)
    11. What would happen if I breach the law?
    12. How can I send Trade samples?
    13. Are there any facilitation and concession schemes?
    14. How to export Gem parcels? (Link to Gem Unit page)
    15. How can I obtain Drawbacks?
    16. Whom should I contact in case of any doubt?
    17. What is the procedure of making an appeal?

3.2.2. Importing goods

In a separate block - Custom notices to Importers

Import Tariff Guide

Links to Portals

* + 1. How do I get registered with Customs? (Forms, Instructions)
    2. How to obtain access to ASYCUDA World? (Forms, Guidelines etc.)
    3. How should I declare the Import consignment to Customs?
    4. When should I submit the Import entry?
    5. How can I find the correct HS Code? (Tariff Guide, Advance ruling….)
    6. What would be the Customs value for duty calculation?
    7. What would be my Import duty?
    8. What are the Customs charges?
    9. How do I pay? (Payment instructions, E-Payment facility)
    10. Will my consignment be subjected for examination?
    11. What are my legal obligations as an Importer?
    12. What is the procedure for importing a motor vehicle?
    13. What are the restricted/prohibited articles? (ICL, Permits etc.)
    14. What would happen if I breach the law?
    15. How can I clear Trade samples?
    16. What are the facilitation and concession schemes? (Carnet, FTA, Schemes under D branch)
    17. On what basis the origin of the goods is determined? (Rules of origin)
    18. Whom should I contact in case of any doubt?
    19. How to obtain a Refund/Rebate?
    20. What is the procedure of making an appeal?

3.2.3. Bonded operations

In a separate block - Customs notices to Bondsmans

Tariff guide

* + 1. What requirement should I meet to have a Bonding facility?
    2. How do I get registered for Bonded operations? (Forms, Instructions)
    3. What are the available Bonded schemes? (TIEP I/TIEP IV/Entreport etc.)
    4. What guarantee should I keep?
    5. What are the Customs charges?
    6. How do I pay? (Payment instructions, E-Payment facility)
    7. How to obtain access to ASYCUDA World? (Forms, Guidelines etc.)
    8. What are the declarations should I made to Customs? (To Bond/Ex Bond/Re Bond etc.)
    9. What are my legal obligations as a Bondsman? (Sec. 72-100)
    10. Are there any restrictions/prohibitions?
    11. What would happen if I breach the law?
    12. Whom should I contact in case of any doubt?

3.2.4. Customs House Agents

In a separate block - Customs notices to CHA

Tariff Guide

CUSDEC Guidelines

* + 1. How do I get registered as a Custom House Agent? (Forms, Instructions etc.)
    2. How to renew my registration?
    3. How to obtain access to ASYCUDA World?
    4. What guarantee should I keep?
    5. What are my legal obligations as a CHA?
    6. What would happen if I breach the law?
    7. Whom should I contact in case of any doubt?

3.2.5. Shipping Line Agents

In a separate block - Customs notices to Shipping line agents

Manifest submitting guidelines

* + 1. How to get registered with Customs?
    2. What are the Customs charges/Guarantees? (O/T etc.)
    3. How to obtain access to ASYCUDA World?
    4. How can I carryout Transhipment operations?
    5. What are my legal obligations as a Shipping line agent?
    6. What would happen if I breach the law?
    7. Whom should I contact in case of any doubt?

3.2.6. Free Trade Agreements

Includes information about all Free Trade Agreements that Sri Lanka has entered into.

3.2.7. Tariff Changes

Includes all duty changes made time to time and RPOs

3.2.8. Classification of goods

Includes information with regards to the classification of goods and how to obtain advance classification rulings from Customs

3.2.9. Registrations

Includes information regarding all types of registrations and the required forms and guidelines

1. ASYCUDA World Registrations (Redirect to the ASYCUYA World page)
2. CHA Registration
3. Time Release Study
4. Web VAT Database Registration
5. IPR Application
6. Advance Ruling of Classification
7. Cargo Targeting System
8. Bank Remittance User Application
9. Valuation Forms(VRF, VVF, VDF)

3.2.10. Customs Law

Includes Customs Ordinance and other relevant regulations

3.3. About SL Customs - Information about Sri Lanka Customs and its functions

3.3.1. Strategic Statement (Vision/Mission/Objectives)

3.3.2. Organizational structure

- Existing Org. Structure to be used with required modifications

- Information about each and every Directorate/Division/Branch/Unit in a unique format

**Block III – Quick Access Links**

3.1. Single Window

3.2. Trade Statistics

3.3. Tender sales/Public Auctions

3.4. Do it yourself - Tariff calculator and Vehicle verification

3.5. CusDec guidelines

3.6. BCNP

3.7. IPRU

3.8. Carnet/FRIC

3.9. Customs Law

Unclear areas:

Courier warehouses

MCC operation

UPB warehouses

Parcel post